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Chief, Classification and Salary
Administration Division
Chief, FBID

8 December 1950

Reclassification of FBID Departmental Position

1. It is believed that the position of Clerk, GS-5, Field Operations Staff, FBID, should be reclassified to grade GS-9 because of a major change in the function of the position and a great increase in duties and responsibilities, since it was surveyed, approved and allocated in April 1947.
2. The change in function of the position arises from the fact that it has been found necessary to utilize the position in the relationship of complete interchangeability with the position of Cruising Monitor, GS-9, in FBIS field bureaus. This is necessary to assure continuity to the essential program of "cruising" research in the field and to maintain a competent staff equal to the duties and responsibilities of the Broadcast Information Section of the Departmental Field Operations Staff, on which depends the basic operational machinery of FBID.
3. The increase in duties and responsibilities is especially reflected in the following respects:
 - a. The processing of raw broadcast schedule information formerly limited to a few English language publications now requires the incumbent to assist in the limited translation of eighteen different languages, primarily in the Romance, Nordic and Slavic groups.
 - b. In addition to the above elementary reading abilities, aural recognition of and acquaintance with most major foreign languages with increasing emphasis on the oriental group, is necessary to permit the incumbent to solve problems by direct monitoring at FBID Departmental Headquarters and to enable him to assume the duties of Cruising Monitor in any FBIS field station.
 - c. Expansion of foreign broadcasting facilities and information and propaganda activities in the past few years have caused the measurable work load of the position to approximately double. During World War II the main publication of the Broadcast Information Section (Program Schedules of Foreign Broadcasting Stations) fulfilled its functions in less than 200 pages. By 1947 over 400 pages were required,

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and the last edition exceeded 700 pages. It is estimated that the 1951 edition now being compiled will total approximately 800 pages. Concurrently the supplementary revisions to this book (Station and Program Notes), which formerly were issued about once a week, were increased to a daily basis in 1950. The publications in the "Broadcasting Stations of the World" series also published by this section must likewise be considerably enlarged to accommodate this additional existing information. 1950 editions could not be produced owing to the continual problem of staff vacancies. Therefore the need for 1951 editions has become critical.

d. The attendant expansion and improvement of FBID field monitoring facilities and reporting have not only caused a considerable increase in the volume and complexity of the material incoming to the section but have also caused more demands and requests for information and assistance outgoing to the field.

e. More requests are being received from Government sources outside FBID for information and assistance, which is another natural consequence of this developing field.

4. It is therefore requested that this position be reclassified from GS-5 to GS-9 at the earliest practicable date. Inasmuch as the present title does not accurately define the duties of the position, it is recommended that it be retitled "Broadcast Information Specialist". Proposed new job description is attached hereto.

L. K. WHITE

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